

Rathmore Primary School Nursery Unit
Rathmore Road
Bangor
BT19 1DJ

Controlled Nursery Unit
Admissions No: 52 (Part-time)
Session Times – Morning Session (26): 8:50am – 11:20am
Afternoon Session (26): 12:20pm – 2:50pm

Principal: Mrs J M Hardy BEd (Hons) MEd PQH (NI)
Chair of Board of Governors: Mrs C Johnston
Open Evening: Monday 16 December 2019 at 7pm

Nursery: 028 9146 9192
Primary School: 028 91 270399
E-mail: info@rathmoreps.bangor.ni.sch.uk
Website: www.rathmoreps.com
'Caring, learning, excelling, together.'

Respective Functions of the Board of Governors and the Principal in relation to admissions.

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

In response to regulations issued by the Department of Education the Board of Governors has drawn up the following admission criteria:-

Admissions Criteria

The following criteria will be applied, in the order set down 1-3 by the Board of Governors of Rathmore Primary School, in selecting children for admission to Rathmore Nursery in September 2020.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form. PARENTS SHOULD THEREFORE ENSURE THAT ALL INFORMATION PERTAINING TO THEIR CHILD AND RELEVANT TO THE SCHOOL'S ADMISSIONS CRITERIA IS STATED ON THE APPLICATION FORM OR ATTACHED TO IT. An example of such information includes – whether the child has brothers or sisters attending the school with their details.

In the event of there being more applications than places available, the following criteria will be applied, in the order set down, to select children for the available places.

- 1 Children from socially disadvantaged circumstances who were born between 2 July 2016 and 1 July 2017.
- 2 Children born between 2 July 2016 and 1 July 2017.
- 3 Other children born between 2 July 2017 and 1 July 2018 will be selected by chronological age starting with the oldest.

Note: Children from 'socially disadvantaged circumstances' means a child whose parent is in receipt of (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same, or (iv) Universal Credit. When parents apply for places for their child on this basis they must have their application form stamped by the Social Security /Jobs and Benefits Office to confirm that they are in receipt of a qualifying payment.

Sub-criteria

In the event of over-subscription in criteria 1-2 the following sub-criteria will apply:-

- (a) Children whose brother/sister, half-brother/sister, fostered brother/sister or step brother/sister is enrolled at Rathmore Primary School. (From Nursery – P7 - name and class must be included)
- (b) Children whose parent/guardian/ grandparent is presently a permanent employee of the school. (name must be included)
- (c) Children who have had an older brother/sister, half-brother/sister, fostered brother/sister, step brother/sister enrolled at Rathmore Primary School. (Since or including 2013. Names and dates attended must be included) and further proof may be requested by way of sibling birth certificate.

Supplementary Criteria

In the event of over-subscription by application of any of the above sub-criteria, preference will be given to children who live closest to the Nursery as measured from their house to the school's front entrance (RAC Route Planner, shortest route, will be used to measure the distance).

In the event of children living equidistant, final selection will be made on the basis of the initial letter of their surname as recorded on the child's birth certificate in the order set out below:

XSMacDRGYJHOZWEMFUCPVNKBLMcTAQI

This order was determined by a randomised selection of the letters of the alphabet. In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form eg. Social Security Stamp, Birth Certificate and Verification of Address by utility. Documentation submitted in support of your application should be provided directly to the school of first preference.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

Should a vacancy arise after the Open Enrolment procedure concludes all applications for admission that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June 2020.

The school will contact you in writing if your child gains in the school by this method.

Your child's name will be automatically added to the list. Please contact the school if you wish your child's name to be removed from the list.